JOB DESCRIPTION

TRAUMA THERAPIST
for
FAMILY SERVICE SOCIETY, INC.

POSITION TITLE: Hands of Hope Trauma Therapist
POSITION EMPLOYMENT: Full Time
SUPERVISOR’S TITLE: Therapist Supervisor/Clinical Administrator/Hands of Hope Director

BACKGROUND REQUIREMENTS:

EDUCATION. Master’s degree in Counseling, Psychology, or Social Work.

SKILLS: Three years relevant experience providing direct counseling services to individuals and families with some focus on domestic violence, sexual violence and stalking. Must communicate effectively with community and referral sources verbally and in writing; must be capable of working with diverse populations and collaborate well with others. The position also requires emotional resilience and stability since the work often involves dealing with crises.

DUTIES AND RESPONSIBILITIES:

The Therapist serves victims of domestic violence, sexual violence and stalking by providing therapeutic counseling individually and in group. General guidance is given by the Supervisor on a case or as-needed basis. The individual is independent from day-to-day supervision except where Supervisor approval is required. The Therapist is largely evaluated on timeliness and client results. In this capacity, the Therapist will be responsible for producing theses results:

**Client Services**

Build strong rapport with clients and make accurate assessments of their problems whether mental/emotional around domestic violence issues.

Keep detailed and concise records of each client during the course of their treatment.

Assess client’s problems by collecting and evaluating information about the client’s situation.

Develops treatment plan by establishing treatment goals with the client; determining treatment methodologies.

Advises clients by suggesting and exploring resolutions; discussing progress toward goals.
Obtains services by initiating referrals.

Monitors progress toward treatment goals by evaluating and adjusting services provided.

Assures quality service for clients by enforcing rules; regulations, and legal requirements with clients; documenting events of the therapeutic process in a confidential manner.

Be on call to assist a victim on an as needed basis.

**Public Relations**

Maintains agency credibility by establishing working relationships with sponsoring, advisory, and related service agencies.

Promotes the agency by ensuring an understanding of program services available for clients; publicizing activities and accomplishments; adhering to a professional code of ethics.

**Administrative Services**

Maintains professional and technical knowledge by participating in workshops; reviewing professional publications; establishing personal networks.

Provides a clinical experience for Hands of Hope staff by providing training at staff meetings and ongoing technical assistance around domestic violence, sexual violence and stalking specific services

Contributes to team effort by consulting with other professionals; accomplishing related results as needed.

**HOURS, SALARY, AND BENEFITS:**

The Therapist shall work a flexible schedule.
Salary is based on education and experience.
Benefits provided are described in the Family Service Society, Inc. Employee Handbook.
Family Service Society, Inc. is an Equal Opportunity Employer.